



Business Incentive Application

The information requested on these data sheets is needed by the City of Sugar Land, Texas, Economic Development Department to perform an economic impact analysis of your firm's proposed facility or expansion in Sugar Land, Texas. If you have any questions concerning the information being requested on these data sheets, please contact the Office of Economic Development Department. Please complete the information requested and submit it to:

Email: ecodev@sugarlandtx.gov

Mail: City of Sugar Land
Economic Development
2700 Town Center Blvd. North
Sugar Land, TX 77479
Phone: 281.275.2229

Fax: 281.275.2217

Incentive(s) applying for: Direct Incentive Chapter 380 Agreement

About Your Firm:

Name of firm: _____

Current address: _____

Legal description of the property: _____

Phone number: _____ Fax number: _____

Person completing this form: _____

Location of the firm's proposed or existing facility in the Sugar Land area:

What is the zoning classification of the property? _____

Does it meet with the zoning requirements of this site being considered? Yes No If No, Please explain:

Project Type

- Local expansion of existing Sugar Land business(business retention)
- New company to Sugar Land and Fort Bend County (national marketing)
- Startup Company

Type of Ownership

- Cooperative
- Proprietorship
- Partnership
- Limited Liability Company

Date of formation: _____ State of origin: _____

- Corporation

Date of formation: _____ State of origin: _____

- "S" Corporation

Will you own or lease the facility? Own Lease

Application Status

New application Re-application, if reapplying, give reasons for reapplication:

If the project is operated elsewhere in the state or if the project proprietor has operations elsewhere, please list the names of the communities:

Has the company been involved in any local, state or Federal investigations and/or lawsuits pertaining to the operation of the organization?

Yes No If yes, please attach a written explanation.

Has any member of the management team been involved in any local, state or Federal investigations and/or lawsuits pertaining to the operations of the organization?

Yes No If yes, please attach a written explanation.

Are you delinquent on any property taxes in the State of Texas? Yes No

Have you had any previous business activity in the state? Yes No If yes, where?

Project Description

Projected Construction Start: _____

Projected Construction End: _____

Projected Operations Start: _____

Description of the firm's business and plans to develop or expand in the Sugar Land area:

Primary SIC: _____

Primary NAICS: _____

Your Firm's Taxable Assets, Employees and Operations

Market value of the firm's new or additional property purchased each year at its local facility that will be on local property tax rolls on January 1:

Year	Land	Buildings & Improvements	Furniture, Fixtures, & Equipment	Total
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

Percent of construction costs for Materials: _____% and Labor: _____%

Percent of taxable construction materials that will be purchased in the City of Sugar Land: _____%

Percent of taxable spending by construction workers that will be in the City of Sugar Land: _____%

Percent of furniture, fixtures and equipment that will be purchased in the City of Sugar Land: ____%

Percent of furniture, fixtures and equipment to be purchased and subject to sales tax*: ____%

**Machinery and equipment used in manufacturing or processing operations are not taxable.*

Estimated taxable inventories, at the end of each year (\$):

Year	Amount
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Estimated monthly utilities (\$):

Year	Water	Wastewater	Solid Waste	Electricity	Natural Gas	Cable
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Percent of electricity and natural gas usage for manufacturing or processing operations ____%

Number of phone lines: _____

The firm's estimated taxable purchases of materials, supplies and services in the City (\$):

The firm's estimated taxable sales in the City (\$):

Year	Amount
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Year	Amount
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

New Employees* to be hired:

Year	New Employees to be hired	Estimated number of these employees who will move to the City from somewhere else to take a job with the firm.
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

* For projects with more than 150 jobs please attach a schedule of the jobs to be created by year created, by categories and the average annual wages not including benefits for each category.

Average annual salaries of new employees in the first year not including benefits: \$ _____

Percent of expected annual salary increases after the first year: _____%

Household size of a typical new worker moving to the City (Enter 0 if unknown): _____

Number of children, grades K-12, in household of typical new worker who will move to the City: _____

Other

Will property tax exemption be requested by the firm for pollution control equipment? Yes No

Equipment to be acquired for pollution control and a property tax exemption will be requested:

Year	Furniture, Fixtures and Equipment	Total
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
Total		

Will any of the firm's inventories* be subject to Freeport exemption? Yes No

**Inventory items used in assembling, storing, manufacturing, repair, maintenance, processing or fabricating that will be shipped out of Texas within 175 days of being acquired or brought into Texas are generally subject to Freeport exemption. Therefore, property taxes are collected on this exempt inventory. However, none of the local taxing districts in Sugar Land currently offers this tax break.*

Percent of the firm's inventories that would be subject to Freeport exemption: _____%

Will the firm apply for Freeport exemption, if available? Yes No

Out-of-Town Visitors the will Visit the Firm

Number of out-of-town visitors expected at the firm in the first year: _____

Percent of annual increase in the number of visitors: _____%

Average number of days that each visitor will stay in the community: _____

Average daily taxable visitor spending, excluding lodging: \$_____

Average number of nights that a typical visitor will stay in a local motel: _____

Out-of-Town Truckers Loading or Unloading at the Firm

Number of out-of-town truckers expected to load or unload at the firm in the first year: _____

Percent of annual increase in the number out-of-town truckers: _____%

Average daily taxable by a typical trucker: \$_____

Percent of truckers who will stay one night in a local motel: _____%

Does the company own a corporate airplane that would be housed at Sugar Land Regional Airport?

Yes No If so, what is the plane's value: _____

Statement Regarding Undocumented Workers
(Required by Chapter 2264, Texas Government Code)

By signing and submitting this application you certify that the company, its branches, divisions and departments (company) do not and will not knowingly employ an undocumented worker. An agreement with the company will require the company to repay the total amount of the public benefit received with interest at the rate and according to the terms of the agreement if the company is convicted of a violation under 8 U.S.C. Section 1324a (f). Repayment will be due no later than the 120th day after the date the City notifies the company of the violation as provided in the agreement.

An undocumented worker is an individual who, at the time of employment, is not:

- (1) lawfully admitted for permanent residence to the United States; or
- (2) authorized under law to be employed in that manner in the United States.

Signature

Title

Date